

Additional Information: OF-306 "YES" Answers, Question 9-13

If you answered YES to Question 9-13 on the OF-306, please provide the additional information for that question below. Each additional data point must be completed for YES answers.

For questions related to criminal history:

DO Include: <ul style="list-style-type: none">✓ Convictions✓ Convictions w/plea of no contest/nolo contendere✓ Dismissals w/fine, probation, or other penalty attached✓ Traffic fines of \$300 and above✓ Traffic violations associated w/a crime (i.e., DUI, vehicular manslaughter, etc.)	Do NOT Include: <ul style="list-style-type: none">✓ Arrests with no convictions✓ Dismissals w/ no penalty associated✓ Traffic fines under \$300✓ Convictions before 16th birthday✓ Convictions between 16-18 years old if tried in Juvenile Court✓ Expunged charges
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Question 9:

1) Date of incident: _____

2) Explanation of violation (charge and summary)

3) Place it occurred: _____

4) Name and address of police department and/or court:

Question 10:

1) Date of incident: _____

2) Explanation of violation (charge and summary)

3) Place it occurred: _____

4) Name and address of military authority or court:

Question 11:

Answer YES if currently: on probation; serving any type of sentence (including court appointed classes or rehabilitation); or awaiting a trial/court date.

1) Date of incident: _____

2) Explanation of violation (charge and summary)

3) Place it occurred: _____

4) Name and address of police department and/or court:

Question 12:

This question pertains to all jobs held in the last 5 years. However, “debarment” refers specifically to being barred from Federal employment. This would apply if you were denied Federal employment based on your background check information and were debarred for a certain period of time before you were eligible to reapply for a Federal job.

1) Date fired/resigned/left on mutual agreement/debarred:

2) Explanation of problem:

3) Reason for leaving:

4) Name/address of employer:

Question 13:

This question applies to Federal debt only—non-Federal debt (like credit cards) should not be reported. Note: Student loans in approved forbearance (non-payment) status are not delinquent and must not be reported.

1) Type of Federal debt (tax, student loan, etc.):

2) Total amount in delinquency or default:

3) Steps that have been taken to address the problem with the creditor:
